

**Advisory Board Agenda
July 25, 2019**

Welcome Judge McCarville

Approve Minutes Judge McCarville

New Business Randy Regehr

1. FY'19 Year End Report
2. FY'19 Budget Adjustments
3. Revised FY'20 Behavioral Health Grant Budget
4. FY'19 Carryover Reimbursement Budget

Closing Judge McCarville

Reno County Community Corrections
Thursday, March 28th, 2018 4:00pm
Advisory Board Meeting

Attending from Advisory Board: Shawn McHaley, Elizabeth Allan, Cathy Nisly, Lacy Stauffacher, Carolyn Parson, Judge Joseph McCarville, Erica Rivera, Martin Robertson, Stephanie Springer

Attending from RCCC: Randy Regehr, Rita Blackburn

Absent: Shannon Hauschild, Ray Hemman, Keith Schroeder

- 1) Welcome to Advisory Board from Judge Joe McCarville.
- 2) Motion to approve minutes from the last meeting by Cathy Nisly with a second motion by Elizabeth Allen and all approve.
- 3) No old business to address.
- 4) New business – Randy Regehr
 - A. FY '20 Comprehensive Plan Grant – The majority of funds asked for are for personnel costs with an increase in funds expected. There are three goals to work towards which are improve the success rate, connect clients with the right interventions, and utilize programs/in house groups better. Motion to approve by Elizabeth Allen with a second motion by Carolyn Parson and all approve.
 - B. FY '20 Behavioral Heath Grant – These funds pay for contracts with treatment providers, recovery specialists, peer mentors, group facilitators, agency operations, mental health medications, transitional housing, treatment assessments and BIP assessments. Motion to approve by Lacy Stauffacher with a second motion by Erica Rivera and all approve.
 - C. Fiscal Reporting and Records Policy – Updates to this policy include wording changes and clarification on who designated staff members are. Motion to approve by Cathy Nisly with a second motion by Shawn McHaley and all approve.
 - D. Criminal Justice Information Security Policy – This policy details the protection of sensitive and confidential information and the appropriate response if a breach occurs. Item already approved by the executive committee and motion made now by Judge Joe McCarville with a second motion by Cathy Nisly and all approve.
 - E. Budget Adjustments – Randy stated there will probably be budget adjustments made at the end of the fiscal year. No motion needed at this time.
- 5) No public comment to address.
- 6) No other business to address.

Kansas Department of Corrections

Community Corrections Services



**Kansas Department of Corrections
Community Corrections Comprehensive Plan
Quarterly and Year End Outcome Report Format**

Community Corrections Agency: Reno County Community Corrections

***Fiscal Year 2019
Report Period***

<input type="checkbox"/> 1 st Quarter	July 1 st - September 30 th
<input type="checkbox"/> 2 nd Quarter	October 1 st - December 31 st
<input type="checkbox"/> 3 rd Quarter	January 1 st - March 31 st
<input checked="" type="checkbox"/> Year End	July 1 st - June 30 th

Outcome Goals

Goal: To reduce revocations to prison.

Objective #1: To have at least 75% of client terminations not end in revocation to prison.

Target Date: 6/30/2019

Progress: The success rate at the end of the year was 70.1% with 195 people not being revoked to prison and 83 being revoked to prison.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
75%	77.9%	76.8%	73.2%	70.1%

Discussion / Current Activities: The success rate was only 60% for the fourth quarter. Over half, 54%, of the revocations were the result of a new criminal case or conviction. Out of the condition violators 92% had absconded from supervision and 32% requested to serve their underlying sentence. Sixteen people were sent to prison at their first revocation hearing, 6 of which asked to serve their sentence and 14 had new criminal charges.

Challenges: Fifty percent of those revoked were presumptive prison at their sentencing. Reno County supervises a high percentage of presumptive prison and high-risk high needs clients which makes success more difficult.

Modifications: None

Objective #2: Admit 50 clients to the Intro to Cognitive Behavioral Interventions group and have 25 successfully complete.

Target Date: 6/30/2019

Progress: There were 4 admissions and 3 successful completions during the fourth quarter. The year end total was 38 admissions and 14 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
50 / 25	19 / 3	5 / 6	10 / 2	38 / 14

Discussion / Current Activities: One CBI close-ended group has been offered at a time. As soon as the group completes the ten sessions a new group is started. This group has been under utilized and will be more of a focus in FY'20.

Challenges: Sometimes officers don't prioritize this group for clients but put other interventions or employment first.

Modifications: None

Objective #3: Admit 30 clients to the Substance Abuse Program group and have 15 successfully complete.

Target Date: 6/30/2019

Progress: There were 13 admissions to the SAP groups and 1 successful completion in the fourth quarter. The year-end total was 78 admissions and 14 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
30 / 15	22 / 0	8 / 8	35 / 5	78 / 14

Discussion / Current Activities: There are typically two groups being offered at different times and days to accommodate client's schedules. The groups are co-facilitated by two ISOs and conducted at the Community Corrections office. Admissions to this group were much higher than expected but successful completions still fell short of our goal.

Challenges: During the fourth quarter eight people were discharged from the group due to non-attendance and two others due to going to jail.

Modifications: None

Objective #4: Admit 10 clients to the Batterers Intervention Program group and have 4 successfully complete.

Target Date: 6/30/2019

Progress: There were 3 admission to the BIP group during the fourth quarter and one successful completion. The year-end total was 9 admissions and 3 successful completions. This is just the total for Community Corrections clients and does not include parolees served by this group.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
10 / 4	0 / 1	1 / 1	5 / 0	9 / 3

Discussion / Current Activities: The group is facilitated by a KDOC facility staff member and co-facilitated by an ISO. The group serves individuals either on State Parole or Community Corrections. Community Corrections clients may attend the group at parole if it better fits their schedule. Both the Community Corrections group and group at State Parole are currently full at fourteen participants per group.

Challenges: The group meets on Monday afternoon which is a conflict for some people's employment. However, since the group is free clients usually chose to attend this group over finding another provider.

Modifications: None

Objective #5: Admit 10 clients to the Seeking Safety group and have 4 successfully complete.

Target Date: 6/30/2019

Progress: There were 8 admissions and 1 successful completion during the 4th quarter, for a year-end total of 22 admissions and 5 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
10 / 4	5 / 0	4 / 1	5 / 3	22 / 5

Discussion / Current Activities: The Seeking Safety group is facilitated by a therapist from Horizons Mental Health Center and groups are held at the Community Corrections office. The group primarily serves Drug Court participants.

Challenges: Often these women are engaged in other interventions such as substance abuse treatment and/or mental health treatment. Trying to attend all the groups and maintain employment and housing can be difficult.

Modifications: None

Objective #6: Admit 40 clients to the Courage to Change, Seeking Employment group and have 20 successfully complete.

Target Date: 6/30/2019

Progress: There were 3 admissions but no successful completions during the fourth quarter. The year-end total was 22 admissions and 9 successful completions.

Target	1 st Quarter	2 nd Quarter	3 rd Quarter	Year End
40 / 20	8 / 4	4 / 2	7 / 3	22 / 9

Discussion / Current Activities: This new group began mid-way through the first quarter. The group is facilitated by an ISO and meets once a week. This group has struggled to gain traction with officers. This group will become more of a focus in FY'20.

Challenges: Officers have under-referred to this group and the facilitator has struggled with facilitating the group. Additional assistance will be provided to the facilitator in FY'20 and work will be done with the other officers to get clients referred to this group.

Modifications: None

**FY 2020 Behavioral Health Budget
Budget Summary
Reno County Community Corrections**

Current

		BH Fund	CC Funds	Reimbursements	Other Funds
		Cells auto fill-Verify amounts against Narrative			
PERSONNEL SECTION					
1A	Program Provider Category				
	Salary	\$ 44,095.94	\$ 131,705.54	\$ -	\$ 119,141.95
	Benefits	\$ 20,685.55	\$ 57,666.99	\$ -	\$ 54,458.06
	TOTAL PERSONNEL SECTION	\$ 64,781.49	\$ 189,372.53	\$ -	\$ 173,600.01
	AGENCY OPERATIONS SECTION				
	Travel Category	\$ -			
	Training Category	\$ 950.00			
	Office Set-Up Category	\$ -			
	Group Supplies Category	\$ 1,100.00			
	TOTAL AGENCY OPERATIONS SECTION	\$ 2,050.00			
	CLIENT SERVICES SECTION				
	Cells auto fill-Verify amounts against Narrative				
	Mental Health Category	\$ 1,400.00			
	Substance Abuse Category	\$ 10,750.00			
	Sex Offender Category	\$ 1,000.00			
	Other Services Category	\$ 14,050.00			
	TOTAL CLIENT SERVICES SECTION	\$ 27,200.00			
	CONTRACT PERSONNEL CATEGORY				
	Cells auto fill-Verify amounts against Narrative				
	Care Coordinator	\$ 50,000.00			
	Peer Support Specialist	\$ -			
	Recovery Coach/Peer Mentor	\$ 45,000.00			
	Recovery Specialist	\$ 25,000.00			
		\$ -			
		\$ -			
		\$ -			
	TOTAL CONTRACT PERSONNEL SECTION	\$ 120,000.00			
	Total below includes applicable agency operations				
	TOTAL FY 2020 BUDGET SUMMARY	\$ 214,031.49	\$ 189,372.53	\$ -	\$ 173,600.01

FY 2020
CARRYOVER REIMBURSEMENT BUDGET SUMMARY
Reno County Community Corrections

Please attach a Budget Narrative to this document

		Current Allocation
PERSONNEL SECTION		Cells auto fill-Verify amounts against Narrative
1A ADMIN PERSONNEL CATEGORY		
Salary		0.00
Benefits		0.00
1B AISP PERSONNEL CATEGORY		
Salary		43,513.60
Benefits		26,714.88
TOTAL PERSONNEL SECTION		70,228.48
AGENCY OPERATIONS SECTION		Cells auto fill-Verify amounts against Narrative
2A TRAVEL CATEGORY		1,000.00
2B TRAINING CATEGORY		2,000.00
2C COMMUNICATIONS CATEGORY		1,000.00
2D EQUIPMENT CATEGORY		11,621.03
2E SUPPLIES/COMMODITIES CATEGORY		1,500.00
2F FACILITY CATEGORY		400.00
2G CONTRACTUAL CATEGORY		2,000.00
TOTAL AGENCY OPERATIONS SECTION		19,521.03
CONTRACTS/CLIENT SERVICES SECTION		Cells auto fill-Verify amounts against Narrative
3A CONTRACTS/CLIENT SERVICES CATEGORY		
Drug Testing Supplies		5,000.00
Drug Testing Services		500.00
Substance Abuse Evaluations		0.00
Substance Abuse Treatment		0.00
Mental Health Evaluations		0.00
Mental Health Treatment		1,000.00
Sex Offender Evaluations		0.00
Sex Offender Treatment		0.00
Academic Education Services		0.00
Vocational Education Services		0.00
Transportation Assistance		1,000.00
Housing Assistance		5,000.00
Subsistence		0.00
Cognitive Skills		0.00
Client Incentives		0.00
Electronic Monitoring Services		0.00
Surveillance Services		0.00
Medication Assisted Treatment		5,000.00
Mental Health Medications		1,000.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
	0	0.00
TOTAL CONTRACTS/CLIENT SERVICES CATEGORY		18,500.00
TOTAL CONTRACTS/CLIENT SERVICES SECTION		18,500.00
1A RESIDENTIAL PERSONNEL CATEGORY		
Salary		0.00

