

RENO COUNTY COMMUNITY CORRECTIONS



**115 West First
Hutchinson, KS 67501
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SEX OFFENDER SUPERVISION HANDBOOK

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INTRODUCTION

This handbook is being provided to you so you will be aware of the expectations/limitations of your activities while under the supervision of community Corrections. You will be held accountable for the material in this handbook. If you do not understand any item in this handbook, you are expected to get clarification from your assigned officer.

This handbook is to be considered a resource book for individualized supervision of sex offenders. Conditions related to other areas of risk or need such as court obligations, alcohol/drug abuse, etc. are not within the scope of this document. It is anticipated that over time new conditions will be developed, and/or existing conditions will be expanded or refined. As changes occur, the handbook will be updated and distributed on a periodic basis.

The general and special conditions imposed by either Reno County Community Corrections or an offender's supervising Intensive Supervision Officer are not in any way superseded by the provisions of this manual. Instead, the provisions of this manual supplement, rather than supplant, any and all conditions of post-release supervision established by either the KBI or the Kansas Department of Corrections.

Definition of a Sex Offender

An offender whose crime of conviction is a sex crime as identified by any state or federal statute, an offender with a prior conviction or juvenile adjudication of a sex crime, or a person who has ever been convicted of a crime that was sexually motivated. Sexually motivated means that one of the purposes for which the offender committed the crime was for the purpose of the offender's sexual gratification. The sexual motivation of the offense may be determined through the offense provided to Community Corrections.

Special Conditions

Definition: A condition of supervision that is imposed when a specific problem or condition becomes apparent which, if left unattended could likely lead to impairment of successful release status and/or the safety of the community.

Purpose: The Court along with the assigned Supervision Officer will impose special conditions for all individuals who meet the definition of a sex offender. There are two primary reasons for these special conditions:

- To reduce the likelihood of future victimization.
- To restrict opportunities for high-risk situations where re-offending behavior can occur.

How this applies to you: While under supervision by Community Corrections you shall comply with the following conditions in this handbook, as designated for your case:

1. Applies _____ Does not apply _____ / ISO _____ Offender _____

If so directed, you shall enter into and successfully complete an outpatient treatment and therapy program specifically related to your sexual offense. The following requirements apply in each case:

- You shall be responsible for the timely payment of the co-pay fee. Inability to pay for this program will be evaluated by the assigned ISO and Director.
- You will be expected to participate fully in the group treatment process and comply with treatment expectations.
- You shall be subject to maintenance polygraph exams as directed by your assigned ISO and/or treatment provider. You will be expected to pay for the polygraph exam. Payment is due in full one week prior to your scheduled test. You may be subject, at your expense, to random polygraph exams at anytime during your supervision period.
- You will be expected to attend your assigned treatment group as directed. Absences for minor illness, transportation problems, or employment related reasons will NOT be excused. If you are ill but not hospitalized or excused by a physician, you are required to attend treatment and the therapists will excuse you if appropriate. Any unexcused absence will be discussed among your treatment counselor and ISO to determine a proper sanction for this violation.

Examples of Excused Absences

Hospitalization

Illness verified by licensed physician

Funeral of immediate family member with verification

Required to work overtime by your employer

Other as approved by an ISO.

Failure to follow any of the above requirements may result in your being unsuccessfully discharged from treatment.

2. Applies _____ Does not apply _____ / ISO _____ Offender _____

If the Kansas Violent Offender Registration Act is applicable, you must register with the local Sheriff's office within three (3) days of arrival in the county of residence. If you change your address, you must give written notice to the sheriff's office where you were last registered and to the Kansas Bureau of Investigation (KBI) at the address below within three (3) days of the change. You are required to report four times a year in person to the sheriff's office in each county where you are required to register (reside, work or attend school). After initial registration, you must report in the month of your birthday and every third, sixth and ninth month occurring before and after your birth month. Each time you report, you must be photographed, pay a registration fee of \$20, and verify your address(es), place(s) of employment, and any and all email addresses or online identities that you are currently using, all vehicle information, and whether you are attending a school or educational institution. You are required to immediately renew any Kansas driver's license or state identification card issued to you, and must annually renew such license or identification card on or before your birthday. The driver's license or identification card will indicate that you are a "Registered Offender".

Crime Data Information Center
Kansas Bureau of Investigation
1620 S.W. Tyler
Topeka, KS 66612-1837

3. Applies _____ Does not apply _____ / ISO _____ Offender _____

You are required to notify your employer of the following:

- Your current and prior (non-expunged) adult felony convictions,
- Any misdemeanor (non-expunged) sexual offense convictions,
- And, that you are on Community Corrections supervision.

Your assigned officer will verify that you provided notification to your employer. Your assigned officer will also notify any individual whom they determine to be at risk due to your conviction history. You shall not be employed anywhere you will have contact with minors under the age of eighteen (18) years old except under circumstances approved in advance by your assigned officer. Your assigned officer must approve all employment.

4. Applies _____ Does not apply _____ / ISO _____ Offender _____

Unless approved in advance by your assigned officer, you shall have no contact or attempted contact with minors under the age of eighteen (18) years of age.

- If you have “incidental contact” with any minors you shall be polite and courteous to the child and immediately remove yourself from the situation. Any incidental contact is to be reported to your assigned officer and treatment provider.

Contact is defined as face to face or telephonic communication, written correspondence, physical touching, or any indirect communication through another person or computer.

Incidental Contact is contact with minors which occurs as you go about your daily life. It happens by chance and not with intent such as public transportation, hospital, emergency room, doctor’s office, and certain community settings, such as stores, churches and libraries.

- You shall neither reside with nor have overnight visits in the same residence with any minor under the age of eighteen (18) years unless approved in advance by your assigned officer.
- You shall not participate in any volunteer activity where you have contact with minors under the age of eighteen (18) years except under circumstances approved in advance by your assigned officer.

At sometime during your supervision period, a supervising agent may allow you to have supervised contact with minors. Your assigned officer will be the individual who may authorize such contacts. In order to be consider for such supervised contacts, you tender a written request to your assigned officer specifying the nature of the contact, the reasons for the contact, where and when the proposed contact would take place, who the contact would be with, and a plan for the supervision of the contact by a supervising agent.

Supervised contact means that the supervising agent will be present to see and hear the entire visit. Supervised contact does not include overnight visits or lodging.

Your assigned officer must approve a supervising agent before any supervised contact will be considered.

A supervising agent is a responsible adult who is aware of your offense, understands how a child can be victimized, has no problem distinguishing right from wrong and will willingly accept responsibility for supervising the contact.

5. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall have no contact with your victim(s) or your victim’s family by any means including, but not limited to, in person, by phone, via computer, in writing or through a third party without the advance permission of your assigned officer.

- You shall not enter onto the premises, travel past or loiter near any location where your victim resides, works, attends school, or is known to regularly frequent.

6. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not be present without prior authorization of your assigned officer at schools, parks, playgrounds, fairs, circuses, carnivals, video arcades, toy stores or other areas where children congregate. You shall not live within proximity of any schools, parks, playgrounds, or licensed day care facilities.

7. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not travel to another jurisdiction without the permission of your assigned officer. You will maintain a mileage log as per treatment requirements. Hitchhiking is prohibited.

8. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not date or marry anyone who has minor children under the age of eighteen (18) years without advance permission of your assigned officer. You shall inform you assigned officer of any new and/or existing current, close relationships in which you are involved. You shall inform those persons with whom you have a significant relationship or close affiliation of your sexual offense history. Under no circumstances shall you either patronize prostitutes or have any contacts with them other than such incidental contacts as may occur within the scope of daily living.

9. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not own, borrow, view, transport or manufacture any sexually explicit or erotic materials. This includes, but is not limited to, magazines, X-rated movies, photographs, videos, sexual paraphernalia, and any other articles deemed not appropriate by your assigned officer. You shall not enter any adult bookstores or movie theaters. You shall not use any sex service available through phone lines for sexual stimulation or gratification.

10. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not use any personal computers or other Internet accessible device for the purpose of viewing, copying, or transmitting sexually explicit or erotic material. You shall not participate in any "chat rooms", bulletin boards or other Internet correspondence for the purpose of accessing sexually explicit or erotic material or contacting any person for purposes of sexual gratification. Your computer activity is subject to search and inspection by Community Corrections and law enforcement at any time.

11. Applies_____ Does not apply_____ / ISO_____ Offender_____

You are not allowed to possess items on your person or property that will entice or attract minor children under the age of eighteen years.

12. Applies_____ Does not apply_____ / ISO_____ Offender_____

You shall not enter any establishments where alcohol is the major source of revenue. These include, but are not limited to; bars, clubs, lounges, taverns, liquor stores, and topless or exotic dance clubs.

13. Applies_____ Does not apply_____ / ISO_____ Offender_____

You are permitted to drive motor vehicles properly registered and approved by your assigned officer. Permission to operate a motor vehicle is dependent upon your possession of a valid driver's license.

ACKNOWLEDGEMENT OF STATEMENT OF UNDERSTANDING

I hereby acknowledge that I have been informed of all of the conditions of supervision specifically related to my sex offense, that they have been explained to me and that I understand the requirements of supervision. I also hereby acknowledge receipt of a copy of the Sex Offender Supervision Handbook and declare the contents have been explained to me. I understand it is my responsibility to ask questions in the event clarification or further explanation is necessary.

_____ I have been advised that condition #2 applies to me.

_____ I have been advised that conditions #4, #6, and #11 apply to me.

Signed _____
(Offender)

Date: _____

Witnessed: _____
(Officer)

Date: _____