

**RENO COUNTY
BROAD-BAND POLE PERMIT APPLICATION**

Now, on this _____ day of _____, 20____, the undersigned, _____ (Utility Company Name) requests permission to install broad band utilities along, under and/or across the roadway(s) as shown in red on the accompanying *strip map and as per the applicants attached **detailed engineering drawings and site plan submitted with this application. Applicant agrees and understands that the utility will be constructed as not to interfere with any of the rights of the general public in the use of said roadways and will be constructed in accordance with all the rules and regulations of Reno County and in the laws of the State of Kansas governing the same and also agrees and understands in full Reno County's Policy for Installation of Broad Band Poles On Public Right-Of-Way. This order does not apply to any State Highway.

APPLICANT INFORMATION

PRINTED NAME OF AUTHORIZED REPRESENTATIVE

SIGNATURE OF AUTHORIZED REPRESENTATIVE

ADDRESS

CITY, STATE, ZIP

TELEPHONE NUMBER

EMAIL ADDRESS

CONTRACTOR INFORMATION

CONTRACTOR COMPANY NAME

CONTRACTOR CONTACT

CONTRACTOR'S PHONE NUMBER

PROJECT START DATE

PROJECT END DATE

ALL APPLICANT INFORMATION, CONTRACTOR INFORMATION AND REQUIRED PACKET DOCUMENTS MUST BE COMPLETED AND SUBMITTED BEFORE OUR OFFICE WILL PROCESS THIS APPLICATION.

NOTES TO APPLICANT & CONTRACTOR

COMPANY/CONTRACTOR SHALL NOTIFY RENO COUNTY PUBLIC WORKS 24 HOURS PRIOR TO CONSTRUCTION AND UPON COMPLETION OF CONSTRUCTION BY CALLING 620-694-2976.

CONSTRUCTION SHALL BE COMPLETED WITHIN 6 MONTHS OF THE PERMIT APPROVAL DATE. IF CONSTRUCTION IS NOT COMPLETED WITHIN THE 6-MONTH DEADLINE, AN EXTENSION MAY BE APPROVED BY RENO COUNTY PUBLIC WORKS.

*Said Strip Map will be on a scale of two inches to the mile, will show the section, township, and range of both sides of the right-of-way involved. North will be at the top of the page. Line lengths will be shown and will be tied to the road centerline at the nearest intersection. Utility company construction notes will not be put on the strip map.

** Detailed engineering drawings and site-map are required to be attached with this application for approval by Reno County.

Permission is hereby granted from Reno County Public Works Department to above said applicant, its successors and assigns, to use as much of the roadways as described.

_____ RENO COUNTY PUBLIC WORKS DIRECTOR DATE

OFFICE USE ONLY

ROUTE TO the following and return to the front office upon completed inspection.
 _____ PW's Assigned Inspector
 Established Location: _____
 _____ David Serviss, Public Works Superintendent

PERMIT NO. _____
 Section(s) _____ Twp/Range _____
 Road No. _____ Mile No(s) _____ Twp _____
 County Road Name _____

INSPECTED BY _____ DATE _____



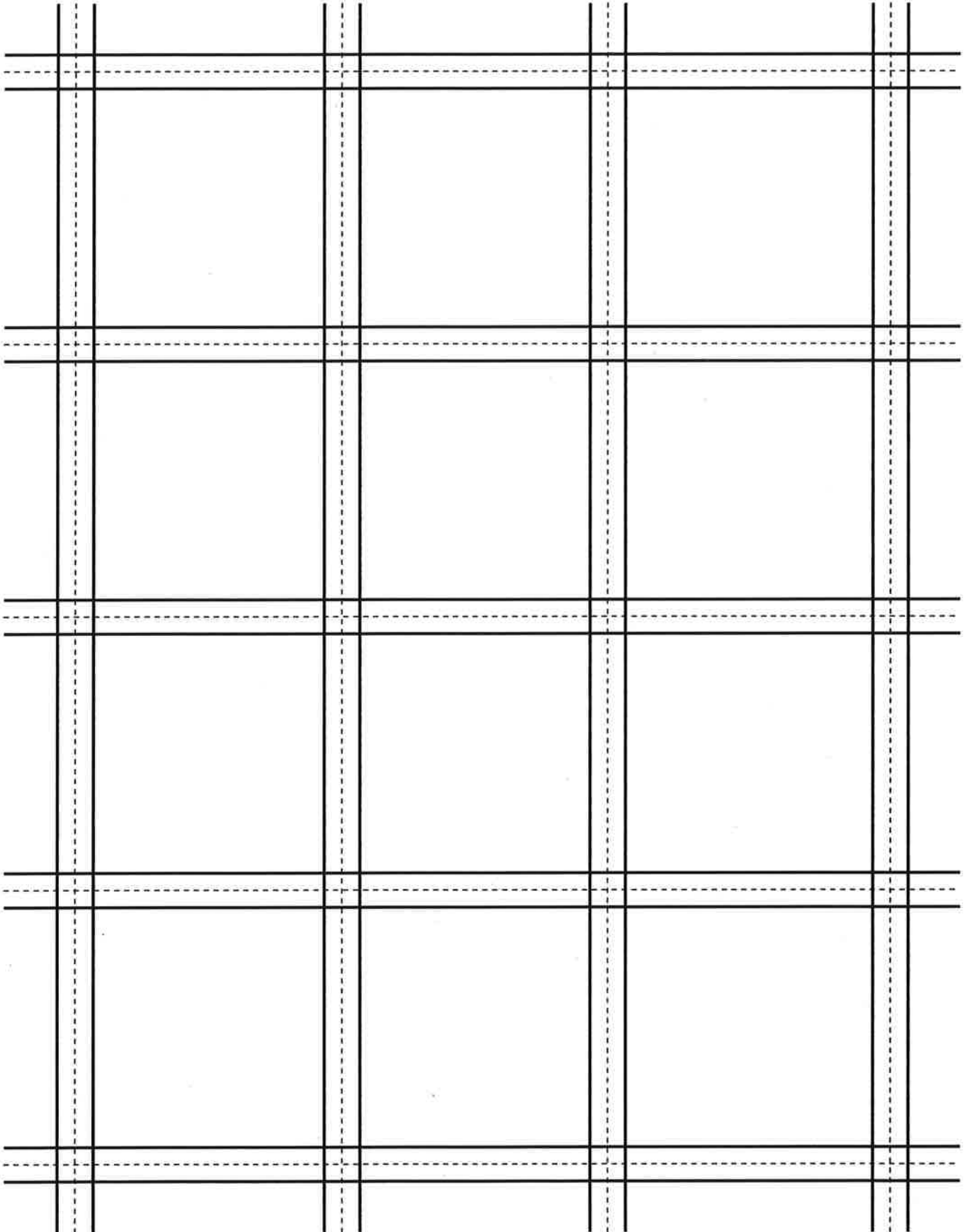
Scale: 2" = 1 Mile

Township and Range: _____

Please Show: Section No.'s and Road Names on map.

Multiple Miles and/or Roads Map

N



RENO COUNTY POLICY FOR INSTALLATION OF BROADBAND POLES ON PUBLIC RIGHT-OF-WAY

1. Broadband poles located within Reno County road right-of-way shall be installed in accordance with the provisions of this Policy.
2. No work shall commence prior to submission of a Broadband Pole Permit Application, to include the submission of the applicants detailed construction drawings.
3. Note any variances to this policy and submit any additional documentation or construction drawings with the application.
4. Following the installation of the utility, the condition of the right-of-way shall be returned to the preexisting condition. Any damage to bridges, structures and pavement shall be repaired by the utility company to a condition acceptable to Reno County Public Works.
5. All required traffic control signing shall be erected by the utility's contractor according to the *Manual of Uniform Traffic Control Devices* prior to work commencing. Reno County accepts no responsibility for accidents that occur due to lack of traffic control.
6. Right-of-way 60 ft. or less: The utility pole shall be a standard utility pole of wood, fiber glass, metal or concrete construction installed by direct bury with no foundation or footing. Maximum diameter at the ground line is 12".
7. Right-of-way greater than 60 feet. Maximum diameter at the ground line is 18".
8. Poles larger than 18" diameter: There is no precedent for poles larger than 18" diameter at the ground. For traffic safety and potential liability, poles larger than 18" diameter must be located outside the clear zone. Clear zone is site specific based on speed and cross section at the location. With a normal county road cross section, a non-recoverable foreslope and 55 MPH speed the clear zone will exceed 38 feet from the center of the road, and farther at the bottom of fills. On large poles the following conditions should be satisfied:
 - a. Near edge of the base is outside the clear zone.
 - b. Base should not restrict ditch and should fit on flat area between right-of-way line and top of backslope.
 - c. Adequate right-of-way is available so the base does not obstruct installation of other utilities.
 - d. The off road area must be adequate to construct the facilities without closing the road except for short periods during construction.

Note: With the above conditions it may be difficult to find a suitable location on existing right-of-way for poles larger than 18" diameter. The county and broadband company should cooperate and jointly view and evaluate potential sites.

9. No Poles allowed to be placed on bridges or structures.

10. No Poles requiring the use of guide wires shall be placed in the R.O.W.
11. The outside edge of the pole shall be placed within 2 ft. of the right-of-way line.
12. In order to maximize safety avoid setting a pole in a fill area where an errant vehicle will stray farther from the road.
13. Poles larger than 18" diameter should be located so it will not obstruct sight triangle at intersections and driveways.
14. For poles located near an intersection or driveway the associated equipment, whether pole or ground mounted, shall be located to not obstruct the sight triangle.
15. Parking for maintenance should be planned so service vehicles will not park on the road or road shoulder. Parking can be an entrance, access from adjacent property (such as a public parking lot) or on the foreslope if 6:1 or flatter.
16. While not safety related, consider roads where there is no planned widening or construction that may require a relocation of the pole.
17. Poles larger than 18" diameter that cannot be permitted in the R.O.W. are subject to Reno County Zoning Regulations currently in effect.
18. The utility owner shall be responsible for the maintenance of any settlement as a result of their installation.
19. The utility company shall be responsible for future utility adjustments at the utility company's expense upon the county regrading, reconstructing and widening.
20. The company/contractor shall notify Reno County Public Works 24 hours prior to construction and upon completion of construction by calling 620-694-2976.
21. Construction shall be completed within 6 months of the permit approval date. If construction is not completed within the 6-month deadline, an extension may be approved by Reno County Public Works.



Director, Reno County Public Works

11-31-16
Date