

# Reno County Juvenile Corrections Advisory Board By-Laws

The Reno County Juvenile Corrections Advisory Board has been established by the Reno County Board of Commissioners, as a result of a comprehensive community planning effort related to juvenile offenders, and will make recommendations on how such programs and services can best be delivered. This thirteen (13) member Board will be asked to review and update the Juvenile Justice Comprehensive Strategic Plan, conduct broad community meetings to receive citizen perspectives, monitor the performance of programs supported by public funds, and advocate for the needs of troubled youth. The advisory board will make recommendations to the Board of County Commissioners on matters of juvenile justice, and will help to keep the needs of juvenile offenders in the hearts and minds of the legislators, government officials, and the entire community.

## **Purpose and Responsibilities**

- Provide a vision and guidance on juvenile justice matters in Reno County.
- Evaluate publicly funded juvenile justice programs and services.
- Modify the Juvenile Justice Comprehensive Strategic Plan periodically.
- Be a catalyst for improved networking of all services to youth and families.
- Facilitate grants for juvenile justice programs and services in Reno County.
- Advocate for all youth in Reno County.

## **Process for the Advisory Board**

- Review information on risks and resources for youth at least once every three years.
- Conduct a series of community meetings on juvenile justice at least once a year.
- Participate in appropriate activities sponsored by the Kansas Juvenile Justice Authority.
- Review performance measures information on all publicly funded juvenile justice programs.
- Review grant applications related to juvenile justice programs in Reno County.

## **Guidelines for the work of the Reno County Juvenile Corrections Advisory Board**

- The Advisory Board will have access to all necessary information to support decisions.
- Members are free to contribute other relevant written information to assist the board.
- A staff selected by the Administrator Contact will support the work of the board.
- Advisory Board members are encouraged to bring new ideas to the table, and to assist in networking information to and from the Advisory Board to the larger community.
- The Advisory Board is subject to the Open Meetings law; members of the community are welcome to observe, but shall not participate in the Advisory Board.
- Consensus of the advisory board is the goal, but a majority and minority report can be submitted on any issue for which the advisory board is making recommendations.
- Media contact will be directed to the office of the Administrator Contact.

## **Board Composition**

- The Board shall consist of no less than twelve (12) members who shall be representative of law enforcement, prosecution, the judiciary, education, corrections, ethnic minorities, the social services, and the general public and shall be appointed in accordance with K.S.A. 75-7044.
- Members of the Juvenile Corrections Advisory Board shall serve for terms of three (3) years from and after the date of their appointment and shall remain in office until their successors are duly appointed.
- Absences should be reported to the secretary of the Board in advance of the regularly scheduled meeting. More than three (3) consecutive unexcused absences may constitute grounds for removal from the board.
- There shall be no compensation to any Board member except for Board approved expenses.
- Resignation from the Board shall be by written letter submitted to the Advisory Board Chairperson and to the Board of Reno County Commissioners. The resignation shall be effective upon receipt of such notice by the member of the Board.
- Vacancies of the board members shall be filled by appointment by the Reno County Commission or other appointing authority. Such appointments shall be made so that the board will be in accordance with K.S.A. 75-7044.