

June 26, 2020
Reno County Courthouse
Hutchinson, Kansas

The Board of Reno County Commissioners held a special session with Department Heads and Elected Officials to discuss their budgets with, Chairman Ron Sellers, Commissioner Ron Hirst, County Administrator Randy Partington, Financial Advisor Leslie Roederer and County Clerk Donna Patton present. Commissioner Bob Bush was unavailable.

Public Works Director Don Brittain discussed Public Works, Noxious Weeds, Utilities, and Planning & Zoning budgets. Noxious Weed employees are paid through Public Works since they are used half of the time by Public Works. He spoke about employees for Utilities and cuts to Planning & Zoning. He went into the Road and Bridge budget stating asphalt was the biggest expense and how materials were up \$30,000 plus the cost and timeline for overlaying roads this summer. Mr. Brittain, then went into how the equipment budget replacement program worked.

District Attorney Tom Stanton and Legal Secretary Supervisor Denise Wiard discussed lots of changes and how a couple of employees will be retiring this year. Mr. Stanton would like to hire an assistant for unattended death scenes in Reno County who can help then fill Mr. John Tracy's position when he retires. He talked about Odyssey, their new software, costing over \$95,000 to implement and \$30,000 for yearly maintenance. He went over the Traffic Diversion Program fees. He briefly discussed various items handled by his office.

County Administrator Randy Partington discussed the Courthouse General Security personnel being paid 1 ½ employee to Courthouse General and 1 ½ employee to Sheriff security. He spoke about outside agencies requests: EMS 2021 over \$106,000 maybe cheaper to contract out with transports down. He went over other various expenses and the reserve account.

Maintenance & Purchasing Director Harlen Depew discussed the \$5,000 increase overall for 2021. He went over personnel increased costs and average pay for custodians being \$10.37 an hour. He stated the new garage facility added costs for electricity saying it was used for equipment storage presently. He said all the custodian work at the jail along with routine maintenance took one person to do. The CIP had a vehicle included on it. He spoke about windows and putting money in a reserve for larger projects. Mr. Depew said an agreement or

lease was needed to take care of weeds, snow removal, stripes etc. and a possible agreement to replace the parking lot.

Automotive Director Kyle Berg spoke about fleet vehicles, the fuel stations and fuel being \$20,000 less also the use of W Ex cards. He talked about a tool allowance since they use their own tools. Mr. Hirst asked about contracting for cheaper gas prices and Mr. Berg said he would look into this further. The Capital Outlay had \$6,000 in reserve and Mrs. Roederer asked about miscellaneous billing parts and labor. Mr. Berg stated he billed labor at \$24.00 an hour for county departments.

County Clerk Donna Patton stated an increase in Clerk of \$2,45 merit increases and a decrease in Election \$8,637 overtime in December with merit increases.

Treasurer Brenda Kowitz went over personnel expenses. She stated that the tax statements will be contracted out for 2021 with all the expense being paid from the Treasure side. Outsourcing the tax statements this year will cost the county \$17,000 to process not to exceed \$19,000. She stated that the Motor Vehicle is fully funded by fees collected when vehicles are tagged.

Register of Deeds Michelle Updegrove discussed her department of three. She stated they use Salina Blueprint to digitize records. She asked to have a part-time person reinstated for her office in her 2022 budget. Mrs. Updegrove said \$70,000 goes into the TECH fund each year with Salina Blue expense of \$28,000 each year for digitizing needs.

Appraiser Brad Wright spoke about his staff and valuations along with 17 percent inspections done by statute each year. Contractual services are \$26,895 and a \$20,000 fund for fee appraisals if needed and \$25,000 for vehicle costs.

Emergency Management Director Adam Weishaar spoke about personnel, radios, commodities, communications, checking out radios, keeping up with fires and Fire Department problems. He is working on a five-year plan for Fire Departments or possible consolidations.

At 11:40 the meeting adjourned until 9:00 a.m. Tuesday, June 30, 2020.

Approved:

Chair, Board of Reno County Commissioners

(ATTEST)

Reno County Clerk
cm

Date